

Employee Report of Hostile Behavior by Supervisor/Manager

Your Name: _____ Today's Date: _____

Your Employee ID Number (EIN): _____ Tour: _____

Name and Title of Hostile Supervisor(s): _____

Date and Time of Incident: _____

Location of Incident: _____

Victim(s) of Incident: _____

Witness(es) to Incident: _____

Has this happened before?: _____

Did you report the incident to anyone? If so, to whom?: _____

Did you file a PS 1767 regarding this incident?: _____

Has an EEO complaint been filed?: _____

Will an EEO complaint be filed?: _____

Did anyone tell them to stop?: _____ If so, did they stop?: _____

Nature of Incident (Circle all that apply):

- | | | |
|----------------------------|---------------------------------------|----------------------|
| 1) Demeaning Tone/Attitude | 2) Threats of Discipline or Discharge | 3) Sarcastic Remarks |
| 4) Yelling | 5) Profanity | 6) Physical Gestures |
| 7) Physical Threats | 8) Other Threats | 9) Physical Contact |
| 10) Sexual Harassment | 11) Retaliation | 12) Other |

Explain in detail below, continue on back if more room is needed:

Signature: _____